



Fairfax County Office for Children  
**School Age Child Care**  
12011 Government Center Pkwy., Suite 936, Fairfax, VA 22035  
Phone: 703-449-8989 • Fax: 703-653-1304  
[www.fairfaxcounty.gov/ofc](http://www.fairfaxcounty.gov/ofc)

## SACC Eligibility Requirements

SACC is available to families who have a child attending kindergarten through sixth grade. To be eligible, all adults living in the child's home must meet one of the following criteria:

- Work 30 or more hours a week
- Attend school full time (12 semester hours)
- Attend a job training program 30 or more hours a week
- Unable to work due to a disability (physician verification required)
- Any equivalent combination of the above

## Fee Scale and Financial Information Form

*SACC provides a sliding fee scale for income eligible families.*

If your adjusted household income is less than \$83,000 per year, you may be eligible for reduced child care fees. Adjusted household income is the amount after the allowable child deduction(s) is taken.

To apply for reduced fees please:

- Complete the **SACC Financial Information Form**
- Indicate any **Other Income** including – child support, alimony, disability, income from other household members, veteran's benefits, TANF/VIEW assistance, unemployment benefits, SSA/SSI benefits
- Note any **Deductions** – a \$4,000 deduction is allowed for each child under the age of 18 in the household
- Provide a copy of the most recent pay stub (within 30-60 days) for all adults in the household living together as a family who share income and expenses (additional documentation may be required)
- Return all information to the address on the form or fax to 703-653-1304

## Income Assessment Information

- **Military Personnel** – In addition to basic pay, special allowances such as BAH, BAS, and CMA are considered earned income.
- **Undergraduate School or Job Training** – Income is assessed at the federal yearly gross minimum wage; documentation verifying enrollment and payment of tuition is required.
- **Graduate School and Non-County Residents** – Income will be assessed at full fee.
- **Unemployed, Self-Employed, Disabled, No Pay Stubs** – Additional documentation is required. If you become unemployed, please notify SACC Registration within 10 days. Unemployment may be claimed for 8 weeks.
- **Income Re-certification** – Annually each July, and as changes occur throughout the year.



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Reasonable accommodations made upon  
request; call 703-449-1414 or TTY 711.

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